

Regional Minutes August 2016

September regional weekend will be hosted by Boston Area
St. Elizabeth's Medical Center Seton Auditorium
Parking: 11 Nevins St., Brighton, MA 02135

Subcommittees meet Saturday October 8 at 12pm
RSC meets Sunday October 9 at 11 am

December Regional weekend will be hosted by Metro West

**RCMs: PLEASE LET GROUPS KNOW THAT THEY NEED A RIDER BINDER
FOR SPECIAL EVENTS COVERAGE!!!**

REPORTS

CHAIR- No report.

VICE CHAIR- No report.

SECRETARY-

If you are emailing your report, please send it to secretary@newenglandna.org as soon as you have it completed. Thanks a million, Tiffany L.

TREASURER/FINANCE-

August 13th, 2016

The meeting started at 12:30 pm. Thank you Pioneer Valley for hosting. Present were:

- Michelle M. – Treasurer
- Jay P. – Assistant Treasurer
- Dave P. – Finance Chair
- James P. – Finance Member at Large
- Bernie N. – Finance Member at Large
- Abby E. – Finance member at Large

The starting balance is \$0.

Reconciliation of the bank account was done. We received 2 service charges totaling \$6 for the months of June and July.

Group and Area donations totaling \$7,210.29 were received. RMD Sales were received totaling \$676.93. Insurance Payments for 2015 were received totaling \$163.64. Insurance Payments for 2016 were received totaling \$2,175.65. Total Insurance Deposits = \$2,339.29. Total Deposits = \$10,226.51.

The last of four insurance payments was made in the amount of \$1,141.75.

Per Discussion during the Subcommittee Meeting on Saturday, it was decided as a body from the recommendation of the finance committee to increase Prudent Reserve by \$180.35, bringing Prudent Reserve to \$3,152.35 (\$2972 prior). This was calculated based all of the bills that would need to be paid if we did not receive any donations at the Regional Meeting (i.e. Hosting, Insurance, Storage, PO Box, RD/RDA set aside and Website set aside.)

Set Aside transfers were processed (\$761 to Insurance and \$792.50 to RD/RDA). Customary Expenses in the amount of \$14.70 for RMD Postage were paid. A check for \$600 was cut to the Boston Region to host Region

in October. \$35.31 was paid to the Commonwealth of Massachusetts, for Q2 Sales Tax. \$381.60 was paid to FAE Storage for Q3.

\$180.35 was transferred to Prudent Reserve to restore our new Prudent Reserve Balance of \$3,152.35.

Our opening balance: \$6,313.30.

ILS,

Michelle M. & Jay P.

Sunday, August 14th 2016

Starting Balance: \$6,313.30

Customary Expense submitted late: Check made payable to Belmont Printing for \$680 to pay for the cost to print 8000 meeting lists for September.

ADJUSTED STARTING BALANCE: \$5,633.30

Money Motions:

- Money Motion #1: Presented by PR
 - o Make check payable to a Regional PR member in the amount of \$725 for travel expenses to attend the Multi Zonal Service Symposium in Milwaukee, September 23rd-25th, 2016 - \$318 airfare, \$177 per diem, \$230 Hotel
 - o Intent – Attend any and all PR related workshops at the event. Learn more about other service bodies experience with PSA’s, communication tools, etc. – **TABLED → FAILED**
- Money Motion #2: Presented by PR
 - o Make check payable to NERSC RMD in the amount of \$200 for 2000 RMD’s
 - o Intent – Carry the message, support events during September Recovery month – **PASSED**
- Money Motion #3: Presented by PR
 - o Make check payable to “Monster Displays” in the amount of \$645.
 - o Intent – Update Graphics on Regional PR display boards – **TABLED TO OBTAIN MORE INFO.**
- Money Motion #4: Presented by PR
 - o Make check payable to “NAWS” in the amount of \$673.15 for literature
 - o Intent – Support September recovery month events – **PASSED**
- Money Motion # 5: Presented by RD/RDA Team
 - o To make a check in the amount of \$839.48 to fund the RD to the MZSS in lieu of WSCD which is scheduled to coincide with the next Zonal Forum. Flight - \$228.70, Ground - \$53.93 (includes shuttle & tolls), Hotel - \$341.85, Per Diem - \$200, Registration - \$15, September 22nd-25th. ****FROM RD/RDA SET ASIDE****
 - o Intent – To allow RD to fulfill responsibilities of position -- **PASSED**
- Money Motion # 6: Presented by RD/RDA Team
 - o To make a check in the amount of \$643.30 to fund the RDA to the MZSS. Flight - \$428.30, Per Diem - \$200, Registration - \$15, September 22nd – 25th.
 - o Intent – To allow the RDA to fulfill the responsibilities of position – **FAILED**
- Money Motion # 7: Presented by PR
 - o Reimbursement for 2 trainers to Martha’s Vineyard Area for Public speaking Training II. Gas- \$25.02, Steamship Authority Ferry (2 tickets) - \$34, Parking - \$15 = \$74.02 total
 - o Intent – Reimburse for expenses related to training other areas – **PASSED**
- Money Motion # 8: Presented by Debbie L.
 - o To provide mileage funds for travel of 150 miles from Fall River to Belchertown, MA to attend Regional Weekend in the amount of \$36.
 - o Intent – To fund non-funded trusted servants for travel expenses – **PASSED**

- Money Motion # 9: Presented by James P. – Finance Committee Member at Large
 - o Request travel reimbursement for attending yesterday RSC Subcommittee meeting with another Financial Committee Member. \$71.72 for rental/gas/insurance zipcar rental
 - o Intent – To reimburse member for unfunded travel reimbursement – **PASSED**
- Money Motion #10: Presented Ray L., Website Chair
 - o Request of a budget of \$3,850 to be forwarded so that expenses for this committee can be paid as they occur
 - o Intent – To complete website change over – **PASSED**
- Money Motion # 11: Presented by RD/RDA Team
 - o To make a check payable in the amount of \$443.70. Air \$228.70 (equal to cost of RD flight), Per Diem \$200, and Registration \$15
 - o Intent – To allow RDA to attend MZSS to fulfill duties – **PASSED**

TOTAL MOTIONS = \$6,188.07

\$1,507.40 of this was taken from Set Aside Accounts

\$4,680.67 used from the general fund.

Prudent Reserve is full at \$3,152.35

A donation to Worlds will be made in the amount of \$952.63.

Ending Balance: \$0

ILS,

Michelle M. & Jay P.

ACTIVITIES- No report submitted.

CONVENTION-

Good Afternoon and thank you Pioneer Valley for hosting,

We have had 2 meetings since the last regional meeting. The first was on July 9th at River to Recovery at 140 Ace St Fall River, MA and we met yesterday with 7 voting members in attendance. We are still in need of an assistant secretary and an Arts and Graphics Chairperson.

The Early Bird registration has ended and Pre-registration is now \$20.00 and registration flyers are being distributed today with each area receiving 200 flyers and the flyer is also available on the NERNA.ORG website. We have several fundraisers planned with the next 2 being in Brockton, MA on Aug 27 and in Providence, RI on September 24. There are also future fundraisers planned in Springfield and Cape Cod Areas. Flyers for these additional events will be made available at the October RSC are posted on the NERNA Website.

A suggestion box was provided yesterday with Suggested Topics including the word “WE” to be considered for use at the convention. Programming has received several letters back from the area’s and if you have not yet sent them back please do so ASAP so that the programming committee can begin choosing speakers for the convention.

We have sold 63 pre-registrations at the early bird price to date and have received one full package registration.

Our working balance is \$5311.38.

Our next meeting is going to be held on September 10 at 12:00 PM at The Sturbridge Host Hotel in Sturbridge MA.

In loving service,

Debbie L.

FELLOWSHIP DEVELOPMENT- No report submitted.

H & I-

Region met on August 13, 2016 At 12:00PM; we had 7 addicts in attendance.

D.O.C Gave a Report: Nashua St is looking for commitments. They got a response letter back Nashua St in regards to addicts doing commitments by a non-H&I individual .

South Shore struggles covering commitments.

We got a letter from an addict at MCI looking for literature. The body will reach out to the addict to let know of our policy.

Cape Cod Area is requesting help from Region regarding H&I Panel Leaders' qualifications and orientations.

Greater Worcester Area is looking for info on how start commitments at Correctional Facility.

Next Region will be in the Boston Area in October. More will revealed with the address.

ILS, MIKE C

INSURANCE-

Good afternoon we sent one binder out since our last Regional meeting which was to Belchertown United Church of Christ (BUCC) for the use of the facility for our regional meeting in August. We also got a request for an insurance binder from two groups meeting at the same facility. Both meetings are from the South Shore Area. The first meeting is held on Mondays and the second meeting is held on Fridays. Both meetings are moving to the First Baptist Church of Plymouth, MA 41 Westerly Rd Plymouth, MA 02360. We also received an email from the Watertown Men's Group Retreat saying the facility where the event is being held needs more protection which we sent to them on 6/6/2016. The facility contact and I have been playing phone tag! The last two weeks at work have been crazy and this is part of the reason we have been playing phone tag. Work is going to return to be normal, so I will get in contact with the facility and have the problem solved! A payment for our policy was made for \$2,283.50 on 6/21/2016. We were billed for our last payment on 7/1/2016 for \$1,141.75 which it looks like we have not paid yet because our policy is pending cancelation, which was due on 7/21/2016. We can go online and make a payment or discuss what action to be taken to resolve this problem.

In loving service, John F.

LITERATURE- No report submitted.

POLICY-

Hi Family

The Policy Committee was here for the subcommittees yesterday and as I am still a committee of one I met with the Website to get help with my email box on the Regional website. I also with some of the membership of the Convention Corporation we discussed setting up a review of the Corporations guidelines will be meeting with them after I receive the guidelines to read through.

I am also thinking about a "go to meeting" type of format for the policy subcommittee to meet during the month without having to have a physical hall. I am hoping that this will help people who want to help out with policy but cannot attend the Regional Saturday meetings due to conflicts. This would also have the benefit of allowing the Chair of Policy to be available during regional subcommittee meetings to assist the other subcommittees in matters of Policy. I am also exploring this option for the South Shore Area as well.

If there are any questions for my report you can contact me through my mail box. policy@nena.org or at my cell phone 781 254 4567.

ILS Duncan M

PR/PHONELINE-

I. Introductions & Attendance (12 addicts in attendance)

Bob R-NERNA PR member

Bridget V-NERNA PR Events Coordinator/Cape Cod Area Chair

Carole C-SSA PR member
Christopher M-Phoneline Treasurer
David D-NERNA PR Phone Line Ad Hoc/SSA Web Chair
Kevin H-RMD Chair
Mike D-Pioneer Valley PR Chair
Rachel G-NERNA Vice-Chair
Raphael G-SEMA PR Chair
Taylor M-NEMA PR Chair
Tom A-Western MA PR Chair
Tomi-NERNA PR Secretary

II. Subcommittee Reports:

1. **Chair-** No chair, no report
2. **Professional Contact-** Rob L was absent, no report
3. **Phone Line Coordinator-Gary**
Non urgent call-back had 22 calls: 11 from out of state addicts coming to new England, 11 from addicts seeking help
4. **RMD's-Kevin H**
Kevin is taking over the position but will still be getting assistance from Christopher. Kevin did not submit a report.
5. **Training Coordinator-Sarah O**

On June 21, Sarah traveled to Martha's Vineyard with two Metrowest PR members, one that is interested in being part of our training team. Having the assistance of a second person made a big difference in conducting a three-hour training. There were 12 addicts in attendance. In addition to the public speaking component we were able to add a brief version of Training #1 as well as an overview of the PR Traditions.

Sarah is in the process of scheduling Training #2, for Pioneer Valley & Western Mass, Cape Cod, and the South Shore beginning in the summer. Once they have completed their training, Trainings #1 and #2 will be complete for all active Area's in the Region. The next step will be to reach out to inactive Area's to see if a training will help gain attention to PR and revitalize their Area. Finally, we will look into the Area's that have completed both trainings and are ready for another round.

Sarah is looking to build the PR Training team with individuals who are interested in teaching, working with a team, developing training curriculum and Public Relations. If you or anyone you know might be interested, please have them contact her.

John C., Rylan V. and Sarah put together an inventory of our literature and materials in an organized fashion using the new luggage and storage containers. They created an inventory spreadsheet to track what we have currently on hand and recommended. Hopefully, this will assist PR with ordering literature and making it easier to get supplies ready for events.

6. **Events Coordinator-Bridget**
The NERNA PR Events Coordinator's new e-mail address is prevents@newenglandna.org. This can serve as a tool to filter requests for presentations on the regional level.
Regional PR participated in the CASA presentation on June 20th in Brookline, MA as well as the Opioid Epidemic: Engaging the Massachusetts Housing Authority conference in Framingham, MA on June 20th. 4 addicts participated in the booth at the Opioid Epidemic conference and spoke with approximately 50 individuals.

III. Area Reports:

1. **Boston**
Mary C was elected chair of Boston area PR and they will be holding their first meeting on August 20th at 2262 Dorchester Ave in the Community Room at 3:00pm (please note: This is only a temporary meeting place). They are working on a flyer hanging day as well as contacting BNN TV station about showing NA PSAs.

2. Cape Cod

Bridget V reported the Cape Cod area PR has been in contact with an IOP facility in Orleans and is on good terms with staff there. Since doing a presentation, they have been invited back and have also been invited to meet with staff at a youth program in Brewster.

They had a successful learning day on July 31st and would like to thank Jamie V for speaking.

Cape Cod area PR have successfully completed training #1 and did a dry run of the presentation with the projector. They look forward to receiving training #2 at some point in the near future.

Upcoming Events: The Barnstable County Council on Substance Abuse has invited Cape Cod area PR to have a booth at a recovery event on September 18th on the Hyannis green.

3. Free Spirit

Upcoming Events: Stephen C of the Free Spirit area PR has been meeting with the Rally 4 Recovery event group in RI and their area will be participating on September 17th. There will be around 8,000-10,000 members of the public in attendance and the Free Spirit area will have a full display booth.

4. Metro West

Chris B reported the Metro West area of PR ran a very successful PR presentation for about 20 parents and family of addicts at the Dedham-Learn 2 Cope meeting on June 22nd. The organization has reached out to PR to have more presentations at Learn 2 Cope meetings throughout the South Shore, Southeast Mass and Cape Cod areas as a result.

Metro West has continued the literature rack program as learned from the South Shore area and are also working on a one-page handout to explain to groups how the literature racks work and why they would want to host one.

Metro West held a PR presentation at St. Elizabeth's Hospital in front of about 10 occupational therapists and social workers on July 26th. The presentation went great and they are now requesting weekly H&I presentations at their dual diagnosis program.

Upcoming Events: There will be a flyer-hanging day on September 17th in Porter Square.

5. NEMA

Taylor was elected the new NEMA chair and will provide a full report at the next region.

6. Pioneer Valley & Western Mass

Tom A, the Western Mass area PR chair, reported that their committee now meets together with the Pioneer Valley area to accomplish PR goals more effectively. Mike D was elected the new chair of the Pioneer Valley area PR.

Pioneer Valley held a flyer-hanging day with 9 addicts in attendance in three groups throughout the Springfield/Holyoke area. Western Mass cancelled a flyer-hanging day due to lack of participation. Pioneer Valley is working with UMass-Amherst to establish an NA presence.

7. SEMA

Raphael G reported that Southeast Mass held a presentation for the families of patients at S.T.A.R.R. detox on May 18th in Fall River.

They held a flyer-hanging day on May 28th and distributed around 100 flyers.

8. South Shore

Andrew reported that the South Shore area has over 25 groups participating in the literature rack program. They will try to respond to Learn 2 Cope requests for presentations but feel stressed by other local PR needs.

9. Western Mass (see Pioneer Valley)

10. No Report: The following areas were absent and did not submit a report: Central Mass, Greater Providence, Greater Worcester, Martha's Vineyard, Nantucket

IV. Old Business:

1. Planning Basics

Tomi reported that NERNA PR held Planning Basics Meeting #4 via Skype on August 8th and decided the following:

- i. Action Plan #1 (Effective Communication): Create Secret Facebook Group

- ii. Action Plan #2 (Effective Communication): Create Media NERNA PR position (position may be held by an Area PR member that handles all of NERNA and sends report to NERNA PR regional meeting)
- iii. Action Plan #3 (Outreach): Stephen and Bridget volunteered to create an ad-hoc for a service symposium/regional learning day.
 - a. The group suggested that this coincide with the PR workshop at NERC XII
- iv. Please respond to the next doodle poll for Planning Basics Meeting #5 and attend

2. Policy Ad Hoc Committee – Cara No report.

3. Phone Line Ad Hoc

David D reported that the committee has met once since last Region, plus held consultation with (3) potential service providers: 8X8, Intermedia, and Diamond Voice. The purpose of the committee is to recommend/propose a helpline system to replace the existing that is #1) more caller friendly, #2) easier for us to maintain; 3) less expensive.

Since July, we have narrowed the field of system providers down to three, and removed the VoIP from technologies due to its price, limitations for volunteers, and difficulty meeting our requirements. The (3) are: Diamond Voice hosted PBX; Intermedia’s auto-attendant; and Freedom Voice virtual phone.

Other decisions made so far:

- Abolish the multi-level message box answering structure
- Establish a direct addic to addic helpline system with a simple 3-choice menu
- Fully maintainable system (online by NA)
- Utilize a helpline training-booklet to assist in training of volunteers
- Simultaneous ring to pre-programmed call hunt-groups
- Automatic rollovers to proceeding time-menus based on a weekly schedule

Still to be done or decided:

- Gather more details on the 3 system providers including any hidden costs, and confirmations of the range of functionality
- Get rid of toll-free # and utilize a local number. Toll free is costly and has little if any practical value these days.
- Utilize alternative number listing methods besides Verizon (cost saving)

4. Shattuck Addict Phone Line Usage- No new information.

V. New Business:

1. NERC XII PR Workshop

Gary N, from NERC XII, invited NERS PR to do a service-oriented afternoon on Saturday (2-3:30 pm). The theme will be “Are we doing enough?” The workshops should be focused on this question.

2. Welcome New Chairs

- i. Area report forms

There is an attachment to the minutes with an Area Report form. This will be used for the PR minutes at region and should be kept as brief as possible.

3. Upcoming events:

- i. Learn to Cope (South Shore, Southeast Mass, Cape Cod areas) requesting the following presentations:

Mondays – Plymouth and Brockton

Tuesday – Quincy, New Bedford, and Yarmouth

Wednesdays – Taunton

Thursdays – Norwell

If your area cannot fulfill these requests, please respond to the events coordinator so that regional PR can fulfill.

- ii. 9/3/16: Unity Day - Manchester, NH

Gave NERSC PR a 75-minute slot to share their best practices. South Shore area members will attend and any other PR members are welcome to join and help participate

- iii. 9/8/16-9/11/16: Cape Cod Symposium on Addictive Disorders - Resort and Conference Center at Hyannis, Hyannis, MA
We are asking for volunteers to hold a morning meeting on the 9th and 10th from 7-8 am and volunteers to run the booth from 8am-4pm. We may set up on Sunday the 11th as well.
- iv. 9/17/16: Flyer-Hanging Day – Porter Square, Cambridge, 10am start
- v. 9/17/16: Rally 4 Recovery - Roger Williams Memorial, Saturday, 2-6pm
- vi. 9/18/16: Barnstable County Council on Substance Abuse PR booth - Hyannis green
- vii. 9/22/16: UMass-Boston Recovery Resources Fair: Thursday, 11am-2pm
We need volunteers to cover this booth.
- viii. 10/19/16-10/22/16: American Psychiatric Nurses Association Conference - Hartford, CT
Western Mass and Pioneer Valley are closest to this area and would be most suited to fulfill this commitment.
- vii. 11/16/16-11/17/16: NE Association of Drug Court Professionals - Marlboro, MA.

4. Elections/Open Positions

Andrew was voted as a temporary representative for PR to present the report and money motions on Saturday, 8/14/16.

Chair: Carole was nominated for chair and voted in unanimously.

Vice-Chair: no nominee

5. Motions & Literature Orders:

Andrew proposed a motion for a PR representative to attend the Multi Zonal Service Symposium of NA. Carole from South Shore area is already attending as a representative for their area and it was suggested that she could bring her findings to the NERSC PR level as well.

-Motion #1: Andrew asked that if the Fellowship Development doesn't nominate an additional PR member to attend with the RD and RDA, that NERSC pay for the costs of a PR member to attend the MZSSNA out of the PR budget. Motion was approved.

Intent: Seek and research other area region and zones communication best practices along with their experience with PSAs, and other PR services

-Motion #2: Bob made a money motion literature order for \$673.00.

-Motion #3: Bob made a money motion for an order of 2000 RMDs for \$200.

-Motion #4: Bob made a money motion for updated graphics of presentation displays for \$645.

-Motion #5: Sarah made a money motion for reimbursement for training fees. See attachment

6. New private PR Facebook group:

No discussion, tabled until October.

VI. Open Forum:

Bob suggested any members email pr@na.org and ask to be included in the quarterly PR workshops and PR conversations.

In Loving Service,

Tomi, NERNA PR Secretary

RD/RDA-

The RD/RDA team will be at the Multi-Zonal Service Symposium, September 22-25.

RMD-

Good day. We are in a good place. There is a transition period whereby the former RMD will still be involved in sales of meeting lists for Boston and the East. Christopher and I will be handling the meeting list sales together. I will be covering the West, as I am in Central Mass and he is in the Metro West area. We sold 6,350 meeting lists and we have 3,100 left. We have the remaining 2016 printing for sale today.

To make updates, remove a meeting or add a meeting to the directory: Go to the website at nerna.org and register. Check all meeting info on the website by clicking on the meeting day, then make your changes. Changes should appear within a few days and will appear in the next printing of the RMDs. I will be asking for the customary expense of \$680.00 for the next printing of 8000 directories. See next page for spreadsheet.

Regional Meeting Directories Report

August 12, 2016

Beginning Inventory	1,950		
Plus January 2016 Printing	8,000		
Total available for sales	9,950		Assets
Sold to areas, groups & individuals	-6,050	\$ 605.00	
Sold to Regional Committees	0	\$ -	
Sold to outside vendors	-200	\$ 20.00	
Total Sales this period	-6,250	\$ 625.00	
Remaining Inventory	3,700		
April Inventory for Sale Today	3,700		
Plus sales tax collected		\$ 38.53	
Plus Shipping & Handling		\$ 13.40	
Assets Total (Deposit)		\$ 676.93	
Seed Money for Printing		\$ -	
Total Assets - Deposit		\$ 676.93	
			Expenses
Printing 8000 RMDs (April)		\$ (680.00)	
Sales Tax		\$ (38.53)	
Postage		\$ (14.70)	
Supplies		\$ -	
Less Total Expenses		\$ (733.23)	\$ (733.23)
Gross Profit or (Loss)		\$ (56.30)	
Less Seed Money		\$ -	
Net Profit or (Loss) this period		\$ (56.30)	

We have the remaining June 2016 printing available for sales today.
 To make updates, remove a meeting or add a meeting to the directory: Go to the website (NERNA.org) and register.
 Check all meeting info on the website by clicking on the meeting day, then make your changes.
 Changes should appear within a few days and will appear in the next printing of the RMD.
 I will be asking for the customary expense of \$680 for the next printing of 8000 directories.

We sell meeting directories in quantities of 50; check table below for quantities costs.								
RMD's	COST	TAX	TOTAL		RMD's	COST	TAX	TOTAL
50	\$5.00	\$0.32	\$5.32		550	\$55.00	\$3.44	\$58.44
100	\$10.00	\$0.63	\$10.63		600	\$60.00	\$3.75	\$63.75
150	\$15.00	\$0.94	\$15.94		650	\$65.00	\$4.07	\$69.07
200	\$20.00	\$1.25	\$21.25		700	\$70.00	\$4.38	\$74.38
250	\$25.00	\$1.57	\$26.57		750	\$75.00	\$4.69	\$79.69
300	\$30.00	\$1.88	\$31.88		800	\$80.00	\$5.00	\$85.00
350	\$35.00	\$2.19	\$37.19		850	\$85.00	\$5.32	\$90.32
400	\$40.00	\$2.50	\$42.50		900	\$90.00	\$5.63	\$95.63
450	\$45.00	\$2.82	\$47.82		950	\$95.00	\$5.94	\$100.94
500	\$50.00	\$3.13	\$53.13		1000	\$100.00	\$6.25	\$106.25

Committee Members

Chairperson

Kevin

(508) 323-1456

Meeting Update Coordinator

Dianne M

info@nerna.org

Printing Coordinator

David L

617-484-8198 (dalgraphics@rcn.net)

Sales/Treasurer

Christopher M

617-620-2887 (leadhead84@aol.com)

Outside sales to professionals

Dianne M

1-866-624-3578 ([Literature menu](#))

WEBSITE-

Good afternoon and thank you to Pioneer Valley for hosting today. Several things have come up in the process of moving forward with the website committee.

One of the things that has come up with Sainly Solutions is that each web address, nerna.org and newenglandna.org have their own separate accounts. Each account has its own separate billing. By the time I was made aware of this the account for newenglandna.org was 2 months delinquent. Somehow that account was only being forwarded to the previous chairperson and not to the info@newenglandna.org email that had been explained to me that all billing was forwarded to for website concerns. The bills addressed to the RWSC chair are for the newengland.org web address and the bills addressed to New England Region are for the nerna.org address.

Moving forward into the ability of the website committee to continue to *do* the website change over as previously discussed and agreed upon by the website committee has disintegrated into five months of stagnation. Several things have changed and come to light since my coming into the chair position in December. First and foremost is the amount of active website committee members. When I took this position it was explained to me that there were more than a dozen active committee members working from home on the website projects, updates and so forth. I have found that it is mainly one addict who has been inputting the website information for years with one or two dedicated others helping her. Secondly that the active website membership is three to four people all who when contacted have had sever life events occurring since December (myself included). This has resulted in the members not being able to establish the new website by: porting the data from the existing website address, debug the new site, linking the web addresses together and then separate each address to a functioning independent sites creating a main site with a back up with the hope of being able to separate the nerscna.org site to be repurposed in the future when this project is completed.

At this time the I have sought out estimates and prices from three different IT firms. This can cost in price range from \$350 up to \$3,500. This price range is dependent upon which coding platform is used (Drupal, word press, and so forth) and how many hours of work is needed to preformed the tasks listed above. This work should be able to be done in a minimal time frame with an outside contractor. The the few members of the website committee have been trying to find the free time to get this work all done for last four months, it has not happened as originally planned.

The bank account held for the website committee to conduct business had a balance of \$675.30 as of the close of business at last RSC.

The list of expenses since the last region has been:

Invoice 244:	\$12.50
Invoice 285:	\$12.50
Invoice 292:	\$12.50
Invoice 294:	\$ 12.50
Invoice 0001277:	\$27.50
Invoice 0001319:	\$27.50

For a total expense of \$ 105.00 for the last two months all paid to Sainly Solutions. Bringing the current website account balance to \$570.30. Moving away from Sainly Solutions in a timely manner would eliminate this expense. Sainly solutions also has raised their current rate from \$50.00 per hour to \$75.00 per hour so continued use of their services will be more than the current expenses have been.

Looking forward to the next year and budgets a projection of up to \$3500 to finish switching over the websites is a reasonable expectation as it is looking like we need an outside contractor to complete the work. Additionally, our malware and virus protection for our sever space and website will expire in April of 2017 at a current renewal expense of \$70.00 plus tax for one year of monitoring and protection. A reasonably

projected budget expense of \$3,850.00 to cover all expenses that are expected in the upcoming cycle with a small cushion provided by the existing balance. Future website budgets are projected to be smaller as the expenses of switching over web servers and reformatting our website (even if we stay with Drupal) are currently facing us.

As always those committees or individuals serving the RSC that are in need of e-mail addresses or assistance connecting to their pre-existing emails please feel free to contact me at info@newenglandna.org or contacting me through the information on our call/contact list.

ILS,
Ray L.

(See Appendix A, page 19)

Money motion:

The Website committee is requesting the \$3,850.00 from the proposed budget to pay expenses as they occur for the completion of the website transfer project.

BOD-

The board met yesterday with 6 board members in attendance. We are still owed \$500.00 of the misappropriated funds. The last \$500.00 payment was made on February 25, 2016. Our attorney has not received any word as to when this we be handled so we will be sending an email requesting this final payment as soon as possible.

Our treasurer reports that she is working with an accountant who can assist with the filings and reinstatement of 501c3 status.

Kevin H volunteered to head up the committee tasked with rewriting our internal/external guidelines and make them complementary to those of the convention committee. If you would be interested in assisting on this project, please let us know.

More concerns were discussed about the financial reporting of the F&E committee and it was recommended to the NERC XVII that more specific reporting be done with regard to supplies, for example saying 24 bottles of water were purchased rather than a case. This would not only be for more transparency but for future planning of fundraisers.

Our next board meeting will be held at 10:00 on the Saturday of the October regional weekend.
In grateful service – Jim D. – BOD

AREA REPORTS

BOSTON-

1. BASC met 2 times since June Region with an average of 16 GSRs/Alt present
2. Vacancies in leadership:
 - a. Asst. Secretary
 - b. Alternate RCM
 - c. Policy Chair
 - d. Literature Chair
 - e. H&I Chair
3. Regional Hosting Ad Hoc has met and secured a location for the next RSC in October 8&9 at St. Elizabeth's Hospital 736 Cambridge Street Brighton MA 02135
4. Speaker Jam hosted by Fighting for Freedom: October 1st, 2016 Noon-11pm speakers, 6-7pm meditation meeting at St. Patrick's Church Hall at the intersection of Dudley Street and Blue Hill Ave Roxbury, MA

In loving Service,
James P. 617-314-4048

CAPE COD-

Cape Cod Area has met since the last Regional meeting.

Subcommittee Reports-

H&I – Has been able to keep all their commitment filled due to lack of trusted servants and those with the required clean time. H&I also had to suspend 2 commitments at the BHCC at the request of the Human resources director. Out of the 51 commitments Cape Cod H&I perform 7 were unfilled.

Activities – Is preparing for the Cape Area Convention “Fun in the Sun Aug 19-21, presently there are 37 prepaid spots. This event is posted on the N.E.R.N.A website.

Policy- Cape Cod area policy is looking at the provision which states that a trusted servant must have at least 6 months of service at the A.S.C. level prior to filling a position on this service body.

P.R.- is preparing to hold events at 2 local high schools to inform these institutions of N.A. ‘s presence in the area. Also P.R. has been invited to have a booth at the upcoming Cape Cod Symposium September 9 th – 12th. Looking for trusted servants to help support this event.

Elections were held in August - H&I – Riley M. with 3yrs clean, P.R. Bridget V. remains as chair, Activities will give report after their upcoming event, R.C.M – Derek J remains, Alt R.C.M. – Monica B., Policy – Cara L., Secretary – stepped down, Alt Megan R will fill position for the present time, Treasurer – Mo D. elected 5 yrs. clean time, no alt treasurer, Vice Chair – Steve D., Chair Vasco N.

Motions- A vote to increase P.R.’s budget voted on and approved from 500.00 to 750.00 dollars, intent to increase N. A’s presence on Cape Cod.

Service body made motion to donate to region, intent to further N.A.’s Primary purpose.

I.L.S. Derek J.

CENTRAL MASS- No report.

FREE SPIRIT- No report submitted.

GREATER PROVIDENCE-

Thanks very much to Pioneer Valley for hosting this weekend.

The Greater Providence Area has met twice since our last regional meeting with 9 and 10 GSRs present. We are still without an area vice chair, policy chair, PI chair, phone line chair, alt secretary and alt H&I chair.

Our website committee has been working on a new look for our website which will be much more user friendly on cell phones. The “non activated” site was displayed at our July regional meeting and was met with great support. It can be viewed at gpana.org/WordPress. GSRs were asked to look it over and send feedback to our website committee, the hope is that it can “go live” sometime after our August Area meeting.

Our treasurer reported that we are operating at \$7,586.54 above prudent reserve. Lively discussion followed as to how the area can best spend this money to carry the message locally. Finding a place of our own for area meetings, literature sales, and events continue to be discussed.

We elected a chair and a vice chair for our next area convention and they will be having their first meeting on August 28th at 2 PM before our next scheduled area service meeting.

There was some confusion about the straw poll requesting volunteers to handle a helpline. People wanted to know about “dos and donts” and wondered how it was different from our phone line.

Our next area meeting will be held on Sunday, August 28, 2016 at 3:30, 249 Main Street Pawtucket, RI.

In grateful service,

Jim D. and Melissa G. GPA RCM team

GREATER WORCESTER- No report submitted.

MARTHA’S VINEYARD- No report submitted.

METRO WEST-

Elections were held in June; most positions were filled.

H&I seeks a chair, very active committee.
PR committee very active with Flyer hanging, Literature Rack program and Presentations.
Metro West looks forward to hosting Regional Committee in December!
George M.

NANTUCKET- No report submitted.

NEMA-

NEMASC met on July 31st, we opened in the customary ways with a moment of silence followed by the serenity prayer, 12 traditions, 12 concepts and definition of purpose. We had 33 home groups in attendance. All subcommittees reported to be doing well and fulfilling their purpose. We as an ASC have been making some policy changes to further our purpose and bring more participation and direction from our home groups. One of those briefly is our end of convention donation, fund distribution, home groups will now have 2 months after the donation to request and make motions as to where money needs and should go (this is not a direct quote of the motion). So with this policy change the ASC donation to the RSC will now take a little bit longer to made if funds are left over. We also have a motion going back to our groups to make so ALL MONEY motions aside from customary reimbursements, and subcommittees set aside's will go back to home groups. Our Literature subcommittee is doing well and growing, with a self-sustaining litterateur stock pile , and will be meeting soon to work on policy, the intent is to aid groups fill their literature needs in a more cost effective fashion, and to hopefully bring more group participation to the ASC. Sincerely, Joe H.

PIONEER VALLEY-

Pioneer Valley Report to New England Regional Service Committee Aug. 14, 2016

Greetings from the Pioneer Valley! We are happy you could join us for the August Regional Service Weekend.

The Pioneer Valley Area Service Committee has met twice since this Committee last me. We've had 9 and 10 active Home Groups present respectively. Our next meeting is Monday Sept. 12, 2016 7 pm at 191 Montcalm St. in Chicopee.

Our PR Committee has a new Chair, and we just completed our Summer Flyer Hanging Day. We got out fewer flyers than previously but we covered many small towns that we haven't been into before. Since we have had the small Western Mass PI Committee join us we have now had to start dealing with some different issues than we have before, such as fights outside of meetings. We need to continue to serve the newcomer and find ways for them to feel welcome, especially those coming from Recovery Houses.

Our H & I Committee has a new Chair and he has been working to get all our commitments filled. We continue to look for a new Activity Chair, a Policy Chair, and an RCM Alternate. Our other service positions and alternates are filled with addicts giving back to the fellowship.

We are current on all our bills and continue to work on replenishing our Prudent Reserve as we work on the new service year's budgets.

In Loving Service,

Jake J. RCM and Ada C. outgoing

SEMA-

Good afternoon my name is Dyan I'm a addict SEMA area has met two times since the last regional meeting with the average attendance of 24 groups. Area had a discussion surrounding the sis committee and what can be done so that they can hold more members at their event. Our area is supporting them in whatever decision they make and want them to stay. We have a new treasurer who has determined we need a finance committee regarding the turnover of treasurers and straighten out and conflicting transaction reports. PI has been looking to acquire a projector and has received one at a reduced price. Now looking for prices for a screen. Has suggested groups maybe participating in filling ip racks. Pr committee would supply the rack groups would be responsible for filing them. They received this idea from south shore area and it is working effectively.

Reports having a great flyer day in Wareham. Will be participating in the learning day with HnI. Outreach has visited two facilities and has some more presentations coming up. Outreach discussed which 16 facilities will be receiving the literature which will be a total of 31 dollars each facility. They will be receiving Basic Text, how and why, and jft. They will hold their monthly schedule meeting the first Monday of every month via conference call, the number is 712-775-7035 access code 208121. They are in need of help. Policy is in need of a vice chair. They held a workshop regarding the lsu/Gsu format in June and will be working on a description of our alternating format. Literature development is in need of members and direction from the area. Was suggesting maybe a monthly newsletter. Convention committee is working on pre registration flyers ready for distribution. They need more support for F&e events.the dates are up on nerna's website. Campout reports all is well and getting ready for their Campout held on Labor Day weekend. SIS is getting ready for there event by putting together their registration packets. Hotel and hospitality is currently looking into new venuesto accomidate more addicts. They will start meeting every other week prior to there upcoming event. Upcoming events is Back to basics group anniversary on August 25th 6 to 8pm free event held at 529 eastern ace. (Bedard St entrance) Fall River, ma. Sunday August 21st from 10am to 8 pm at camp clear is the tauntons back door groups 30th anniversary address is 40 Wareham st carver,ma. 5 dollar suggested donation. Thank you in loving service Dyan B.

SOUTH SHORE-

Hello everyone, my name is Becky and I am the new Alt RCM for SSA and I will be working side by side with Brian over the next year. Hoorah!

The SSA ASC has met twice since our last RSC. In July we had 27 voting members present, and 17 in August (14 after our 15-minute break). All our area positions are filled. Total area group donations for July were \$814 and August was \$642.

H&I meets at 12:30 pm prior to our ASC meeting. In July H&I had 22 members in attendance with 17 voting members. August had 14 members in attendance with 12 voting members. We had our bi-annual H&I/PR Learning Day on June 18th and there were 24 addicts in attendance. We currently have 27 commitments in 14 facilities with 1 open commitment. Our panel leaders in the men's correctional facilities are more than ready to move on. We have been announcing this at our meetings and it has been brought up at Regional H&I. Hopefully some male addicts will step up. These commitments are in various areas of Massachusetts, if you or someone you know is interested please contact Mark F. at 781-583-8208.

PR has 3-4 members in attendance and meets at 1pm prior to our ASC. We have 25 display racks all over the SSA. We have been contacted by "Learn to Cope" to do presentations on the South Shore, we will tentatively be doing presentation within the next 2 months.

Outreach in the SSA is a new committee that has just started up again after being dormant for quite some time. We have a chair and a few members interested. We went to visit a group in Randolph in need of direction and helped with their business meeting. Some of our members have sat in on SEMA's outreach call the last few months to get ideas as well as feedback. We are currently trying to sort out, create and edit a policy for outreach.

The NERC committee has an event on August 27th called "Hugs not Drugs" at the Fruth Center, 891 Montello Street Brockton from 4pm-12am.

A money motion passed to give \$300 in funds to send a member of SSA PR to the Multi Zonal Service Symposium in Milwaukee Wisconsin in September. In the hopes of bringing back some valuable information to our area. Another money motion passed to increase our PR budget from \$250 to \$350.

In Group Concerns/Open Forum we discussed an email that SSA PR received from a professional on the South Shore. She wrote to us in regard to her clients attending meetings on the SS/Boston and not feeling welcome, and that they were unable to hold service positions because they were on Drug Replacement Therapies. We had discussed a few things in regard to this topic; the only requirement for membership being the *desire* to stop using, someone is a member when *they* say they are, that it is our job to welcome everyone regardless of what medications they are on. As well as the importance of preserving our sacred message. We had people share their experience of being on Methadone when they came in the rooms and working towards being clean and how potentially having a service position gave them something to look forward to. We had

some discussion about Vivitrol and if it is or is not DRT. There were varying opinions, including that of that it is prescribed for the disease of addiction. PR is figuring out how to go about replying to this email.

TO ALL RCM'S: Both myself and Brian will be teaming up with our Outreach committee to formulate a more in depth GSR Orientation as it has been brought to our attention that it is a need. New GSR's aren't comfortable and are very confused even after attending many ASC meetings. Unsure of things, etc. We will be visiting Boston Area's GSR meeting the 4th Sunday of the month at 1030am. If there are any other areas that can offer support, guidance or feedback in regard to revamping our GSR Orientation to be more informative PLEASE let us know. We would love to attend other area's GSR meetings or orientations to gather information and input to better our current orientation and help new GSRs. Please feel free to call or text me @ 508-566-5495 or email me @ beckycorreia@yahoo.com.

In Loving and Grateful Service,
Becky C.

WESTERN MASS- No report submitted.

OLD BUSINESS

JUNE 2016 MINUTES- Approved.

MONEY MOTION # 4 from February 2016 RSC

Presented by: Ada C., Pioneer Valley Seconded by: Cape Cod Area

Motion: Cut a check for Regional "Hot Spot" web access.

Intent: To allow RD/RDA team to be in contact with Region and allow web access to all Regional meetings.

Allow use by Committee (PR) on an "as-needed" basis.

TABLED

NEW BUSINESS

Set Quorum: Voting RCMs: 12

Simple majority: 7

2/3: 8

NON-MONEY MOTION # 1

Presented by: James P. – RCM Boston Seconded by: Becky C., Alt. RCM South Shore

Motion: To restore the Fellowship Development Chairperson to its original state as a subcommittee chair of the NERSC, removing the related duties from the purview of the Alternative Delegate.

Intent: To enable the Fellowship Development Committee to act in service to the region without being secondary to the Delegates' Team duties and responsibilities, and to remove the burden of Fellowship Development commitments from the shoulders of the RDA.

IN FAVOR: 11 OPPOSED: 0 ABSTAINED: 1

ELECTIONS

ACTIVITIES **POSITION VACANT, BRING BACK TO GROUPS!**

FELLOWSHIP DEVELOPMENT **POSITION VACANT, BRING BACK TO GROUPS!**

LITERATURE **POSITION VACANT, BRING BACK TO GROUPS!**

PR/PHONELINE Andrew L.

MONEY MOTION # 1

Presented by: PR

Motion: Make check payable to a regional PR member in the amount of \$725.00 for travel expenses to attend the Multi Zonal Service Symposium in Milwaukee, WI, Sept 23-25, 2016.

Intent: Attend any and all PR related workshops at event. Learn more about other service bodies experiences with PSAs, communication tools, etc.

Make check payable to: Andrew L.

FAILED IN FAVOR: OPPOSED: ABSTAINED:

→ **Reset Quorum:** Voting RCMs: 10 Simple majority: 6 2/3: 7

MONEY MOTION # 2

Presented by: PR

Motion: Make check payable to NERSC RMD in the amount of \$200.00 for 2,000 RMDs.

Intent: Carry to message, support events for September Recovery Month.

Make check payable to: NERSC RMD

PASSED IN FAVOR: 10 OPPOSED: 0 ABSTAINED: 0

MONEY MOTION # 3

Presented by: PR

Motion: To fund PR Chair to WSLD.

Intent: As discussed.

Make check payable to: (blank)

Notes: Air \$426.20, Registration \$35.00, Per Diem \$177.00, Transportation \$50.00, Hotel \$260.00. Total: \$998.20.

FAILED IN FAVOR: 5 OPPOSED: 1 ABSTAINED: 5

MONEY MOTION # 4

Presented by: PR

Motion: Make check payable to NAWS in the amount of \$673.15 for literature.

Intent: Support September Recovery Month events

Make check payable to: NAWS

PASSED IN FAVOR: 6 OPPOSED: 1 ABSTAINED: 3

MONEY MOTION # 5

Presented by: RD/RDA Team

Motion: To make a check in the amount of \$839.48 to fund the RD to the Multi-Zonal Service Symposium in lieu of WSLD which is scheduled to coincide with our next zonal forum. Sept. 22-25, 2016.

Flight: \$228.70 Ground: \$53.93 (includes shuttle & taxis) Hotel \$341.85 Per Diem: \$200.00

Registration: \$15.00 From RD/RDA set-aside.

Intent: To allow RD to fulfill responsibilities of position.

Make check payable to: Noel D.

PASSED IN FAVOR: 10 OPPOSED: 0 ABSTAINED: 0

→ **Reset Quorum:** Voting RCMs: 11 Simple majority: 6 2/3: 7

MONEY MOTION # 6

Presented by: RD/RDA Team

Motion: To make a check in the amount of \$839.48 to fund the RDA to the Multi-Zonal Service Symposium. Sept. 22-25, 2016.

Flight: \$428.30 Per Diem: \$200.00 Registration: \$15.00 From RD/RDA set-aside.

Intent: To allow RDA to fulfill responsibilities of position.

Make check payable to: Brenda V.

FAILED IN FAVOR: 4 OPPOSED: 4 ABSTAINED: 3

MONEY MOTION # 7

Presented by: PR

Motion: Reimbursement for two trainers to Martha's Vineyard Area for Public Speaking Training II.

Gas: \$25.00, Steamship Authority Ferry (2 tickets): \$34.00, Parking: \$15.00 = \$74.02 total.

Receipts attached.

Intent: Reimburse for expenses related to training other areas.

Make check payable to: Sarah O.

PASSED IN FAVOR: 11 OPPOSED: 0 ABSTAINED: 0

MONEY MOTION # 8

Presented by: Debbie L., Convention Chair Seconded by: Bernie P., Nantucket RCM

Motion: To provide mileage funds for travel of 150 miles from Fall River to Belchertown, MA to attend Regional Weekend, in the amount of \$36.00. $150 \times \$0.24 = \36.00 .

Intent: To fund non-funded trusted servants for travel expenses.

Make check payable to: Deborah L.

PASSED IN FAVOR: 10 OPPOSED: 0 ABSTAINED: 1

MONEY MOTION # 9

Presented by: James P., Finance Committee M.A.L. Seconded by: Jim D., GPA RCM

Motion: Request travel reimbursement for attending yesterday RSC subcommittee meeting with another Finance Committee Member. \$71.62 for rental/gas/insurance Zipcar.

Intent: To reimburse member for unfunded travel reimbursement.

Make check payable to: James P.

PASSED IN FAVOR: 11 OPPOSED: 0 ABSTAINED: 0

MONEY MOTION # 10

Presented by: Ray L., Website Chair

Motion: Request of a budget of \$3,850.00 to be forwarded so that expenses for this committee can be paid as they occur.

Intent: To complete website changeover.

Make check payable to: Raymond L.

PASSED IN FAVOR: 9 OPPOSED: 0 ABSTAINED: 2

MONEY MOTION # 11

Presented by: RD/RDA Team

Motion: To make a check payable in the amount of \$443.70.

Flight: \$228.70 (equal to cost of RD flight) Per Diem: \$200.00 Registration: \$15.00

Intent: To allow RDA to attend MZSS – fulfill duties.

Make check payable to: Brenda V.

PASSED IN FAVOR: 9 OPPOSED: 1 ABSTAINED: 1



Saintly Solutions
 1428 Jewett Dr NE
 Albuquerque New Mexico, 87112

Invoice #244

Invoice Date: 05/04/2016
 Due Date: 05/14/2016

Invoiced To

NERNA
 ATTN: New England Region
 PIO Box 437
 Quincy, Massachusetts, 02169
 United States

Description	Total
Single - nerna.org (05/14/2016 - 06/13/2016)	\$12.50 USD
Sub Total	\$12.50 USD
Credit	\$0.00 USD
Total	\$12.50 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
07/25/2016	PayPal	6UC32337JF5816831	\$12.50 USD
Balance			\$0.00 USD



Saintly Solutions
 1428 Jewett Dr NE
 Albuquerque New Mexico, 87112

Invoice #285

Invoice Date: 06/04/2016
 Due Date: 07/14/2016

Invoiced To

NERNA
 ATTN: New England Region
 PIO Box 437
 Quincy, Massachusetts, 02169
 United States

Description	Total
Single - nerna.org (06/14/2016 - 07/13/2016)	\$12.50 USD
Sub Total	\$12.50 USD
Credit	\$0.00 USD
Total	\$12.50 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
07/25/2016	PayPal	17G66379GM142640G	\$12.50 USD
Balance			\$0.00 USD



Saintly Solutions
 1428 Jewett Dr NE
 Albuquerque New Mexico, 87112

Invoice #292

Invoice Date: 07/26/2016
 Due Date: 07/14/2016

Invoiced To

NERNA
 ATTN: New England Region
 PIO Box 437
 Quincy, Massachusetts, 02169
 United States

Description	Total
Single - nerna.org (07/14/2016 - 08/13/2016)	\$12.50 USD
Sub Total	\$12.50 USD
Credit	\$0.00 USD
Total	\$12.50 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
08/01/2016	PayPal	43407519AR2419054	\$12.50 USD
Balance			\$0.00 USD



Saintly Solutions
 1428 Jewett Dr NE
 Albuquerque New Mexico, 87112

Invoice #294

Invoice Date: 08/04/2016
 Due Date: 08/14/2016

Invoiced To

NERNA
 ATTN: New England Region
 PIO Box 437
 Quincy, Massachusetts, 02169
 United States

Description	Total
Single - nerna.org (08/14/2016 - 09/13/2016)	\$12.50 USD
Sub Total	\$12.50 USD
Credit	\$0.00 USD
Total	\$12.50 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
08/09/2016	PayPal	8JC31452DU691000H	\$12.50 USD
Balance			\$0.00 USD

Appendix A- Website

Saintly Solutions
1428 Jewett Dr NE
Albuquerque NM 87112

PAID



NERNA
RWSC Chair
PO Box 320338
Boston MA 02132

Invoice # 0001277
Invoice Date July 1, 2016
Balance Due (USD) \$0.00

Task	Time Entry Notes	Rate	Hours	Line Total
SysAdmin	[NERNA 06/05/16] - plugin & security updates	50.00	0.3	15.00
SysAdmin	[NERNA 06/12/16] - plugin updates	50.00	0.1	5.00
SysAdmin	[NERNA 06/15/16] - drupal update - module update	50.00	0.15	7.50
Total				27.50
Amount Paid				-27.50
Balance Due (USD)				\$0.00

Terms

All payments are due in full no later than 10 days after the date stated on the invoice.

Future work will not be started or completed on past due accounts.

Saintly Solutions reserves the right to suspend service on accounts that are past due.

The following payments are accepted:

Credit Card

Checks are not accepted.

Thank You,

Saintly Solutions

Appendix A- Website

Saintly Solutions
1428 Jewett Dr NE
Albuquerque NM 87112

PAID



Safe, Secure, Solutions - That's Saintly!

NERNA
RWSC Chair
PO Box 320338
Boston MA 02132

Invoice # 0001319
Invoice Date August 1, 2016

Balance Due (USD) \$0.00

Task	Time Entry Notes	Rate	Hours	Line Total
SysAdmin	[NERNA 07/14/16] - prepare for drupal update - check current theme update	50.00	0.25	12.50
SysAdmin	[NERNA 07/23/16] - update drupal core	50.00	0.3	15.00
Total				27.50
Amount Paid				-27.50
Balance Due (USD)				\$0.00

Terms

All payments are due in full no later than 10 days after the date stated on the invoice.

Future work will not be started or completed on past due accounts.

Saintly Solutions reserves the right to suspend service on accounts that are past due.

The following payments are accepted:

Credit Card

Checks are not accepted.

Thank You,

Saintly Solutions