

# DON'T FORGET TO ADD FLIERS!!

The Regional Service Committee met on Sunday October 13, 2013 11AM @ 1277 Main Street, Coventry, RI

## Announcements

**Remaining Open Positions after elections:**

**Finance Chair, Activities, Policy, Phoneline,**

## Next Regional Meeting:

Next Regional Service Committee will met at  
First Evangelical Lutheran Church 900 Main Street Brockton, MA  
December 14, 2013 @ 11AM Subcommittees will met December 15, 2013  
@ 12PM

## **Subcommittees:**

### **RSC:**

Dave opened the meeting with a moment of silence and a collaborative reading of the 12 traditions and 12 concepts of NA.

Minutes from August were accepted.

11 areas were present: Boston, Cape Cod, Central Mass, Free Spirit, Greater Providence, Metro West, NEMA, Pioneer Valley, SEMA, South Shore and Western Mass.

## SUBCOMITTEE REPORTS

### Chair:

**Vice Chair:** I was present on subcommittee Saturday and held a loose policy subcommittee (chairperson position is vacant) meeting since there were a few addicts from our member areas who attended to learn more about/get more involved in policy.

I was in touch with Pat F (NERSC chairperson) before the weekend and he gave me everything I needed to conduct the meeting on Sunday in his absence. Since we don't currently have a policy chair, I will be updating the policy based on the policy motions that were passed.

ILS

Dave

Secretary:

Opening Balance and Treasurer's Report:

Treasurers Report

Date	10/13/2013	
Beginning Balance	240	
Income	4803.1	
Expenses	3482.84	(Includes RD and Insurance set a
NAWS Donation	1572.76	approx... taxes to do.
Ending Balance	0	

Set Asides

Prudent Reserve	3561
RD/RDA	1789.42
Insurance	1449
Unfunded Travel	500

Note: Prudent Reserve is 2561. 1500 Web set aside currently resides in Prudent Reserve safekeeping. Additionally a \$500 check was written out of the prudent reserve to open a new account. Once the new account is established the remainder will be transferred to the new account.

Convention Committee: NERC XVI COMMITTEE REPORT

October 12, 2013

The NERC XVI committee meeting met on October 12, 2013 in Coventry, RI. The meeting was opened with a Moment of Silence followed by the readings of the 12 Traditions, the 12 Concepts and the October 11<sup>th</sup> reading from Just For Today. Introductions were made.

The Chairperson gave a brief report regarding the hotels and what preferences were to be considered for the location of the NERC XVI convention. If we follow the rotation of sites for the convention location, we would be looking at the Western Mass. area and the Pioneer Valley area. The RFPs will be going out by the BOD within the next couple of weeks. More will be revealed concerning the hotel and location.

The deadline for submitting themes and/or logos has ended. The Chairperson passed around the themes that were submitted by members of the fellowship. Damon W. went around to each subcommittee table and asked each member to select a theme they would like to see on the banner. The theme selected was "A Life Long Journey".

We then moved on to the subcommittee reports. As of this meeting, we have the following positions open: Assistant Treasurer, Assistant Secretary, Arts & Graphics, Fundraising & Entertainment, Merchandise and Registration.

Quorum was set at 6 voting members, two-thirds 4.

In Old Business two positions were filled. Jim D. volunteered for the Assistant Treasurer position and was unanimously elected. Mary Anne G. volunteered for the Registration Chair position and was unanimously elected. We still have the positions of Assistant Secretary, Fundraising & Entertainment, and Merchandising to be filled.

In New Business we discussed the committee pulling together to come up with ideas for a fundraiser as we don't have a Fundraising & Entertainment chair yet. More will be revealed regarding this.

Also, a motion was made to extend the submission of a logo up to two months to go with the theme "A Life Long Journey." We ask that the fellowship announce this request at meetings.

Next meeting of the Convention Committee will be on December 14, 2013. Place to be determined.

The meeting was adjourned.

ILS,

Linda G.

Chair of NERC XVI

**Fellowship Development:**

The Fellowship Development subcommittee met on Saturday, October 12, 2013 with 5 addicts in attendance. There was much discussion about the next few regional weekends and how our focus will shift to the Conference Agenda Report. Along with our RD and

RDA, we will be preparing to workshop the report. I will be attending MERLE in Alfred, Maine along with other members of the Fellowship Development committee in December.

We will be collaborating along with the Free Spirit Area activities committee to plan a workshop at the end of November. The hole in the donut has been identified. Two areas have already reached out to us, and asked us to help them establish a meeting. More work will be done this month to put this put into fruition. More will be revealed other the next month. See you in Brockton!!

In Loving Service,  
Joe V.

**H&I:**

**Literature:** This is the literature report for the Regional minutes. Literature committee has been more or less piggy backing, or hanging out with fellowship development, in and effort to plan and coordinate workshops, and input retrieval for the Traditions work book, or whatever you want it to be, Stay tuned for further developments and come join us as we do the write thing! That's all I got. In loving service Kevin H.

**Insurance:**

**Policy:**

**Phone Line:**

**Public Information:** Meeting was opened with a moment of silence followed by the serenity prayer and introductions were heard. There were 6 member in attendance and 3 areas where represented with one member who was there with questions for phone line from the hosting Free Spirit Area who sat in on the committee meeting .

2 events had taken place over the past few months one of which being the annual Cape Cod Symposium which went very well as always. The Cape Cod area helped out on Friday and as always we love when we are able to work together with area's at these types of events. C4 a company who is the host of these conventions approached us and asked us if we would be willing to do a presentation at the event. We have reached out to WS for some more info on this more will be revealed. A motion for literature re-stock will be entered in to replenish our stock.

The next event was the Drug Court Professionals Conference that was held in Boston for the first time in 5 years. We had initially been contacted about this in an email from our RD in August I believe at the point the email was corrupt and we were unable to open it. We then contacted Colin at WS and he was out sick for several weeks and then traveling so by the time we received the email the last regional session had already came and went. An anonymous member had decided to donate the 500 dollars for the registration fee which we have paid for in the past knowing what a rare opportunity this was. We had some great conversations and contacts were made the event was a great success. We look forward to the rewards from some of the fruitful conversations that were had. The PR body had discussed reimbursing the anonymous member and to bring it to the RSC for thoughts.

NEMA newly elected chair is starting off with some great planning for flyer hanging days and such. They would like a regional PR presentation at their area and we are working to facilitate that. They are also having a fundraiser to remain self supporting as a subcommittee and not be limited by the funds the area has to offer.

South Shore has the Canton Health Fair coming up and they are looking forward to that. Also they are working with groups on maintaining meeting space more will be revealed here as well ..

SEMA stated all is going well and they are looking for regional help on a presentation at a church facility where meetings are being held. Members stepped up and said of course we can be of assistance

It was also discussed by the body to roll the Phone Line back into the PR subcommittee to ensure this vital service was kept up on and had a single point of accountability. After a straw poll it was decided the body would throw in a motion for the above listed task. We also have a member who has already volunteered his services for the phone line coordinator position.

We had a very productive meeting and after all were thanked for their patience we closed with the Serenity prayer

ILS,

John N

**Website:**

Thank you for electing me to serve,

From what I understand this committee is responsible for the following:

- Update and maintain the [www.nerna.org](http://www.nerna.org) website.
- Update and maintain the **NAWS** website with regional/area meeting and trusted servant information.
- Provide area support by holding a sub-committee meeting on Saturday of regional weekend.
- Use [info@newenglandna.org](mailto:info@newenglandna.org) to correspond with anyone involved with the committee, inquiries etc. -----Monitor the e-mail accounts to assure timely responses to inquiries.
- Keep in close contact with our service provider "Saintly Solutions"  
[support@saintlysolutions.com](mailto:support@saintlysolutions.com)
- Use the google group to keep in contact with other website committee members

#### **Web Contact for NAWS Process**

We have a process in place that allows for an area or regional trusted servant to register with us and update the NAWS database. This new web contact would have access to see all information for their area or region. The meeting information could be updated by using an import process or by email, while the trusted servant information could be updated directly in the database. To begin the process of becoming a NAWS web contact please contact Web Updates ([webupdates@na.org](mailto:webupdates@na.org)) with your contact information. To see

the recent updates we have made to the database please click [here](#).

This includes all Areas served by the NERSC meeting information and trusted servant info when there is a vacant web servant position at the Area level.

**RCM's** – Please use this link to print the Trusted Servant Update form and return to us for updates. [http://www.na.org/admin/include/spaw2/uploads/pdf/grpform/ASC-Reg\\_Form2010.pdf](http://www.na.org/admin/include/spaw2/uploads/pdf/grpform/ASC-Reg_Form2010.pdf)

Use this link to contact NAWS directly with updates. <http://www.na.org/?ID=area-reg-form>

Thank you,

### **Simple Group Updates/Deletions:**

For single group updates and you are a trusted servant of that group please email ([groupupdates@na.org](mailto:groupupdates@na.org)) our Fellowship Services team directly with this updated information. Please make sure that you include the meeting name, time, day or days that it meets, meeting location information with facility name, and the area or region that the group belongs too.

Please keep in mind that when changing group information you MUST change it on two separate websites. [www.nerna.org](http://www.nerna.org) is the second website. <http://nerna.org/user/register>

### **OPEN POSITIONS-**

Each Area is welcome to have a representative become their Area's webpage contact. The committee is always open to support from interested members willing to learn.

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Report-

Thank you Free Spirit Area for hosting this weekend. The homemade food is great. I was granted the user name and password to access the [info@newenglandna.org](mailto:info@newenglandna.org) e-mail account. I quickly logged in and answered a couple of dozen e-mails that were in the box. I then routinely checked, answered and forwarded e-mails as they came in to the account. Sub-committees have e-mail address' and webpage's. IE. H&I, PI, Literature and Convention Committee. Please look at your pages for accuracy and contact us with input and changes you would like to see made to your committees page.

We can provide user names and passwords for anyone listed on our Trusted Servants page <http://nerna.org/trusted>

There is a lot of work to do regarding the updates to the site. From what I understand we are developing a duplicate site and will transition to that in one swoop when complete. Anyone interested in helping add your area meeting information to the new site will be greatly appreciated. This is a good opportunity to get familiar with the website.

### **Other useful links:**

January Na Way Magazine has been issued.

[http://na.org/admin/include/spaw2/uploads/pdf/naway/en/2013Jan\\_naw\\_en.pdf](http://na.org/admin/include/spaw2/uploads/pdf/naway/en/2013Jan_naw_en.pdf)

Naws News: <http://www.na.org/?ID=reports-nawsnews-nawsmain>

What's new? <http://www.na.org/?ID=whatsnew>

WCNA 35 - <http://www.na.org/?ID=wcna-index>

You can subscribe to various NA mailings and announcements at –  
<http://www.jftna.org/jft-subscription.htm>

Reaching out - <http://na.org/?ID=reaching-out-index>

**NA WAY** - <http://www.na.org/?ID=subscribe>

Chapter 10 from the PR Handbook is devoted to Internet Technologies  
[http://www.na.org/admin/include/spaw2/uploads/pdf/PR/Public\\_Relations\\_Handbook.pdf](http://www.na.org/admin/include/spaw2/uploads/pdf/PR/Public_Relations_Handbook.pdf)

Also on our website under Locally Developed Resources - there are other service bodies' guidelines for websites.

[http://www.na.org/?ID=local\\_resource\\_area](http://www.na.org/?ID=local_resource_area)

Other service body websites are also a valuable resource. It gives you ideas of what other service bodies are doing with their websites. Also it might give some ideas of what you like and don't particularly like.

Please use this website to find other websites.

<http://www.na.org/?ID=phonenumber>

Zonal Website – [www.nezf.org](http://www.nezf.org)

**Next NEZF Meeting:**

January 24-26, 2014  
Salvatore's Garden Place Hotel  
6615 Transit Road  
Williamsville, NY 14221

**World Service Conference**

<http://www.na.org/?ID=conference-index>

ILS,  
Andrew L.  
NERSWC Chair

**RD/RDA:**

First off, I apologize for my absence at our last RSC. I was both sick and otherwise preoccupied with some family matters.

Second, no real report from me for October, as August & September were rather slow for the Delegate Team. Perhaps the only slow months Noel and I will get. As we move forward into the **CAR** (Conference Agenda Report) season, things are going to pick up quite a bit.

I want to impress upon everyone the opportunity we all have to attend **MRLE** (Multi Regional Learning Event) in Alfred, Maine (barely an hour north of Boston) on December 6th, 7th & 8th at the Notre Dame Spiritual Center. This event begins Friday the 6th at 4pm and runs through noon on Sunday. It is not necessary to stay the weekend, but if you can I suggest you do as this would only enhance your experience. We will be workshopping the CAR with NAWS (NA World Services) all day Saturday. We will have Bob G. and MaryEllen from our World Board presenting the material.

Of course, Noel & I will also be giving a CAR Workshop the very next Saturday down in the South Shore Area at 3pm.

I have it on good authority that some of the items we can look forward to seeing in this CAR include an audio/video portion, and a transition plan recommendation for the local level aspects of the Service System Proposal Project. There has been some evolution to the Groups' Support Forum (formally GSU) and the Local Service Conference (formally LSU) part of how we are looking at revitalizing our service structure, and my guess (only my guess at this point) is that the major chunk of the CAR will be centered around this progress.

Additionally, I suspect there will be approval draft forms of such documents as GSF Basics, LSC Basics, Consensus Based Decision Making Basics and Facilitation Basics, although I could be mistaken about that. As these are 'service related materials' and not 'recovery literature' they do not require Fellowship approval to be published.

I look forward to seeing you all in December!

NAmaste, Jaime V.

### **RMD:**

### **Finance:**

### **BOD/Convention Corporation:**

*BREAK FOR LUNCH*

### **AREA REPORTS:**

#### **Boston:**

#### **Cape Cod:**

**Central Mass:** Central Mass Area- Thank you Free Spirit Area for hosting. We have met twice since the last region. We are currently running at or above prudent reserve. At both Area meetings we proposed the idea of hosting Region once every other year, and on both occasions we were met with positive feedback. We are in the third phase of writing our Area's Inventory. More will be revealed. We are currently struggling to fill our P.R. position. We meet on the first Monday of the month in a new location now. The Greendale's People's Church at 6:30. The address is 25 Francis St Worcester Massachusetts.

In loving service

Dan H and Andrienne A

#### **Free Spirit:**

#### **Greater Providence:**

#### **Martha's Vineyard:**



**Metro West:** Greetings from the Metro west area and thanks to Free Spirit Area for hosting. I've made my reports to my area. The last region was my first ever and the 1<sup>st</sup> report I made was well received by all. Here's what's going on, I have no area concerns at this time. The last MWASC meeting attended by 9 voting GSRs, and 8 out of 12 ASC members. At this time we have 3 vacant positions, Activities chair, PI chair and alternate RCM.

We'd like to welcome our new MetroWest ASC chairperson, "Jimmy M." We just voted him in at September ASC meeting and are glad to have him. The vice chair informed us that the H+I subcommittee has an \$1000 abundance of money in the treasurer. And we are discussing forming an Ad-Hoc committee, to attract more GSR involvement, as well as groups. It was discussed that there is about 40 meetings in Metro West area.

Also Metro West made a donation of \$354.72 to NERNA in September. "Our H+I subcommittee" has started a monthly orientation, 30 minutes before the H+I subcommittee meeting all commitments are full at this time. The address for the Metro West H+I subcommittee is 9 Russell avenue, Watertown, Mass. Orientation starts at 1PM, on the last Sunday of each month. All are welcome to see what H+I is all about. Followed at 1:30PM, by the regular meeting.

Our next ASC meeting will be on, October 27<sup>th</sup> at 2:30PM at 9 Russell ave, Watertown Mass. Thank you Metro West and NERNA for allowing me to be of service.

Mike Y, RCM

**Nantucket:**

**NEMA:**

**Pioneer Valley:** Pioneer Valley Area Report 10/13/2013

The Pioneer Valley Area Service Committee met last on September 9th with 8 of 11 groups represented. We are currently operating at or above prudent reserve.

A handful of positions are still open after elections. We are currently exploring the idea of hosting a Service Learning Day and any input from other areas as to the what and how is welcome as this will be a first for our Area. The Pioneer Valley Area voted unanimously to adopt the Regional Rotational Hosting Proposal. Our next meeting is scheduled for October 14<sup>th</sup> Center 2072 Main Street Three Rivers, Ma. @7pm 2013 at the Palmer Historical Cultural

In Service

Rob L

**SEMA:** SEMA ASC have met twice since the last region. SEMA ASC is currently alternating a LSU format with the GSU format designed to address group and subcommittee concerns. We had an average of 23 groups that attend area. We are currently operating well above prudent reserve. We made a 1,500 dollar donation. Our Activities committee is holding a Halloween event called the “Masks must go” taken place at 360 Coggeshall street on October 26<sup>th</sup> between 730pm and 12am. They are also looking into a Thanksgiving marathon meeting in the same facility between 11am and 9pm on Thanksgiving. Sisters in Spirit was a success and the subcommittee would like to thank all those who supported the event. All positions are filled. All seems to be going well in SEMA.

ILS,

Jay P.

**South Shore:**

**Western MA:**

**AREA CONCERNS/ OPEN FORUM:**

**Area Concerns:**

**Open Forum:** Joe V – asking if the person signing a contract to hold an event, knows that they are held responsible if something were to happen at that event. Our present insurance doesn't cover you.

We need clarification on how we can cover individual people who host events in our region.

Mike Y – How do people feel about medical marijuana?

A lot of discussion and suggestions were given.

**Quorum:**      **Voting Members:**      ***11***      **Simple Majority:**      ***6***      ***2/3: 8***

**OLD BUSINESS:**

**NEW BUSINESS:**

**Money Motions**

MM#1 Presented by : Public Relations    Seconded by :

Motion – To purchase 75\$ in literature for re-stock.

Intent – To further our primary purpose.

Check Payable to : Bob R.

In Favor – 11    Opposed – 0    Abstained – 0

MM#2 Presented by : RDA    Seconded by :

Motion – To cut a check in the amount of \$225 from the general fund, to purchase 15 copies of the CAR (conference agenda report).

Intent – To obtain copies of the CAR for the RCMs and the Administrative body.

Check Payable to : Noel D

In Favor – 11    Opposed – 0    Abstained – 0

MM#3 Presented by : RDA    Seconded by :

Motion – To cut a check in the amount of \$614 from the RD/RDA set aside to fund the RD/RDA for the multi-regional learning event MRLE December 6-8, 2013

Registration – 120\$ X 2 = \$240

Mileage – 275 Miles X .56 = \$154

Per Diem – 55 X 4 = \$220

Total - \$614

Intent – To fund the RD/RDA to attend MRLE and bring back relevant information for our regional and member areas.

Check Payable to : Noel D.

In Favor – 9    Opposed – 2    Abstained – 0

MM#4 Presented by : Public Relations Seconded by :  
Motion – To reimburse the anonymous member the \$500 for the Drug Court Professionals Convention registration fee.

Intent – To adhere to our 7<sup>th</sup> tradition of remaining fully self-supporting.

Check Payable to : John M.

In Favor – 0 Opposed – 0 Abstained – 0

\*\*No vote took place. It was tabled with the intent that the PR chair will talk to this member and PR committee to see if this member wants to be reimbursed

### **Non Money Motions**

NM#1 Presented by : Public Relations Seconded by :

Motion – For the phonline subcommittee to be dissolved and its responsibilities taken on by the PR subcommittee. A new position would be created within the PR committee as Phone Line coordinator. This individual and phone line area reps would report to the PR committee on Saturday during regional weekend.

Intent – To better serve our current phone line service and gain more member support.

We want to make sure this vital service is being maintained.

In Favor – 11 Opposed – 0 Abstained – 0

NM#2 Presented by : Dan H. Seconded by : Rachel M.

Motion – To adopt the Area rotation plan described in the presentation created by the fellowship development committee and regional delegate team; which is to have a scheduled rotation plan in which each member area host the RSC meeting (once every other year)

Intent – That no one area does more than their share and that no RCMs need travel more or less than others. The hope is that this will enable better planning for Area subcommittees, region subcommittees etc. easier communication for planning workshops, hosting events etc.

In Favor – 11 Opposed – 0 Abstained – 0

NM#3

Travel Policy

The existence of a travel policy does not guarantee reimbursement of travel expenses.

Whenever possible, funds should be requested in advance of travel. Every effort should be made to exercise prudence in the spending of NA funds.

The NERSC may reimburse for the following:

- Trips **necessary** to fulfill NERSC duties. (Service conferences, workshops, learning days, etc.)
- Travel expenses incurred by a NERSC subcommittee chair or their designee and NERSC elected officers. If additional people travel or stay with the authorized traveler, they must pay their own way.
- Requests for reimbursement made within 120 days of the date(s) of travel.
- Portal to portal unless otherwise approved
- Tolls, ferry, hotel, airfare, and parking

The following guidelines apply to travel expenses:

- Mileage is reimbursable at the federal charitable rate plus 0.10¢, not to exceed the Federal Business Mileage rate.
- \*\* (A) Per Diem food allowance is reimbursable for any travel >24 hours and outside of the region at \$50 per day or 50% of the General Services Administration rate. GSA rates can be found at <http://www.gsa.gov/portal/category/21287>
- Air travel must be coach or lowest fare available.
- Whenever possible hotel rooms should be shared to keep costs down.

Travel reimbursement will be considered a customary expense (no motion required) if it is included in the approved NERSC budget and is less than \$300.

Request for travel reimbursement must include:

- Point of departure and arrival
- Mileage traveled if ground travel
- Receipts
- Itemized expense form

Attendance at the NERSC meeting or its subcommittee meetings is NOT a reimbursable travel expense.

\*\* Presented by : Finance Subcommittee

Motion - (A) Per diem food allowance is reimbursed for any travel greater than 24 hours. And outside of the region at 50% of the general services Administration Rate but not less than \$50 per day. GSA rates can be found at [www.gsa.gov](http://www.gsa.gov)

Intent – to be fiscally prudent while not placing financial burden on our trusted servants.

In favor – 10 Opposed – 1 Abstained - 0

### *Elections*

NAWS donation of \$